



**TEHAMA COUNTY
CONTINUUM of CARE**

Tehama County Continuum of Care
Executive Council Meeting
MINUTES

January 24, 2018 at 9:00 AM
Held at Tehama County Department of Social Services

IN ATTENDANCE:

Michele Brousseau, Tehama County Health Services Agency,
Mental Health Division
Andrea C. Curry, Alternatives to Violence, CoC & HMIS
Coordinator
Amanda Jenkins, Red Bluff City Council
Lisa Kassik, Rancho Tehama Community Church
Tara Loucks-Shepherd, Tehama County Community Action
Agency, Tehama County Department of Social Services
Valerie Lucero, Tehama County Health Services Agency

Excused:
Allene Dering, P.A.T.H.
Gail Locke, CoC Chairperson
David Madrigal, Tehama County Community Action Agency
Bobbi Sawtelle, Northern Valley Catholic Social Services
Jeanne Spurr, Alternatives to Violence

Notes by: Andrea Curry

Topic	Discussion	Action
Discussion of minutes from previous Executive Council Meetings	The minutes from the Executive Council meeting held December 27, 2017 were made available prior to this meeting for review. No revisions requested, approved as emailed.	

Topic	Discussion	Action
Stakeholders' Meeting	<p>Val reported that the Tehama County Board of Supervisors approved the resolution that presented by members of the Stakeholders' Group on January 23, and that a version of the resolution will go before each of the city councils (Red Bluff, Corning and Tehama) soon.</p> <p>The next full meeting of the Homeless Stakeholders' Group is scheduled for February 20 at 1:30 PM in the Tuscan Room, and will include a consultant that will be helping with the writing of the 10-year plan based on the priorities developed by the stakeholders. The One-Stop Committee will be holding its second meeting on February 13 at 8:30 AM, also in the Tuscan Room. The Permanent Housing Committee will be holding its first meeting soon, as will the Temporary Housing Committee.</p> <p>Val also reported that a subcommittee of the Temporary Housing committee is working on addressing the county's shortage of Licensed Facilities. Currently, Tehama County patients in need of care or services not available locally are placed in facilities as far away as Riverside County, though the county of origin is still responsible for coordinating their care. Local options would allow funds spent on expenses such as staff travel to out-of-county facilities to be used more efficiently. The group hopes to find solutions through new facilities in the county or through agreements with facilities in nearby counties. Additionally, Phillip Hernandez from Drug & Alcohol Division is advocating for a local detox or sobering center for Tehama County. The Licensed Facilities group plans to meet again in a few weeks.</p>	

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MHSA Housing Update	Michele reported that the MHSA Housing Committee developed an Expression of Interest that invites developers to propose projects that fit the priorities previously identified by the committee that also comply with the guidelines of the funding. A workshop has been scheduled on January 31 for interested developers to attend to learn more. Stakeholders and MHSA Housing Committee members are encouraged to attend. The MHSA Committee will also meet in February.	

<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
Veterans Update	Lisa reported that the American Legion is having their Dinner Dance fundraiser on February 3 rd at Corning Veterans Hall.	
<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
HMIS/ Coordinated Entry	Andrea reported having met with Michele, Deanna Gee and Maureen Greer at TCHSA to provide information about the HMIS and the software being used, Clarity Human Services. At their request, she requested additional information from Bitfocus, Inc. (the makers of Clarity) regarding data storage, contract details and the possibility of simultaneous users in Clarity, and passed the Bitfocus responses on to them. Additionally, she provided them with the contact information for Jeff Ugai, Privacy Officer at Bitfocus, Inc. to whom additional questions may be posed.	Deanna and Maureen will review the information and report back to Val regarding Clarity's compliance with the TCHSA policies.
<i>Topic</i>	<i>Discussion</i>	<i>Action</i>
TCCoC Governance Charter	Andrea distributed copies of the TCCoC Governance Charter for review by Executive Council members. Article X of the charter states that the regulations be reviewed annually and amended if needed. It was pointed out that the charter was originally developed shortly after CA-527 became an independent CoC and that certain areas may need to be updated now that the CoC has been in operation for a time. Suggestions for clarifying the charter include reviewing the committee descriptions in Article III and adding details regarding the process for appointing members to the Executive Council to Article IV, Section B.	Annual Review of the Governance Charter will be added to the agenda for the February 28 meeting.

The next Executive Council Meeting is scheduled for February 28, 2018 at 9:00 AM Tehama County Department of Social Services.